

How Drop Off Works - *** Prepare for 30 mins to 1 hr to drop off ***

Have your items already tagged and sorted by type & size & by zone. I.e. Clothes and Shoes sorted by gender and size, Books sorted by basic types like board, easy reader, picture, chapter, young adult, and parenting. Everything sorted by category like toys, games, arts and crafts, feeding, etc. This is not necessary but it really helps you get everything put out faster if you keep your items grouped together like this.

STEP 1

- Leave everything in your car. Bring in only one item that has your tag on it (or just make sure you have your Consignor Number) & Check in at the Consignor Registration Table or find us on the floor and tell us you are here. We will get you checked in.

STEP 2

- Bring in all of your clothes. All clothes need to be tagged and on hangers. We will inspect all clothes while you move on to the next step which is putting out all your other items. Once we have inspected your clothes you can come back and put out all your clothes in the appropriate areas based on gender and size.

STEP 3

- Bring in all the rest of your Items & place your items in the proper designated DROP ZONES.
- Books and Large Items have DROP ZONES where you will set out your own items and these items get inspected later by our staff.
 - Books will have a few different broad categories so please place your books in the proper sections as this will help buyers find and buy your books.
 - Large items should be set out in the same area as similar items and all large items should be setup. ie. Pack-N-Plays, Playmats, Strollers, etc should all be open and fully setup.
- ALL OTHER ITEMS have DROP ZONES where you also set all your items together in the proper area and these Items will be inspected later as they are organized by our staff.

How the JBF Inspection Process Works:

All clothing is inspected as you bring it in before putting it out onto the floor.

All Other Items will be inspected after drop off as staff organizes items in the DROP ZONES or while sorting or other handling.

All Items will continually be inspected as well throughout the sale.

What items will be rejected and/or pulled off the sales floor?

- Items torn or stained or too worn
- Items out of season
- Items overpriced
- Items recalled
- Items too worn (not “gently used”)
- Items out of style
- Items with JBF tags out of date (2 years and older)
- Items broken
- Items missing pieces not mentioned on tag
- Items with rust, water stains or mold
- Items that pose a safety hazard

These Items will then be inspected by me, Nicole Reed, owner, to verify the need to reject these items.

Tags that will be marked, charged \$.50 for (after 3 or more items), and returned to consignor after the sale if these items made it onto the sales floor are:

- Items torn or stained
- Items recalled
- Items with JBF tags out of date (2 years and older)
- Items broken
- Items missing pieces not mentioned on tag
- Items with rust, water stains or mold

Tags that will have a note (not permanently marked), not charged for, but item returned to consignor are:

- Items overpriced
- Items too worn (not “gently used”)
- Items out of style
- Items that pose a safety hazard

While items may be pulled from the floor by any of our helpers or staff, please know that I will personally make the final call for all items deemed unacceptable. If an item is pulled in error, we will quickly get it back out on the floor to sell. If I determine that an item was pulled due to something outside of your control (e.g. clothing item fell on floor and became dirty) you will not be charged for this item.

When you pick up your items, I will be available for discussion about specific items that we did not accept. This is an opportunity for you to get a better explanation about an item if it is not obvious by our notations.

Please remember, this process is in place to better our sale, improve shopper experience, and make YOU, our valued consignor, more money!

Please only bring us your best and everyone wins!

*Items missing pieces: If an item is missing a piece, this must be noted in the tag description and the item must be functional without the missing piece. This is acceptable, but I will make the final call on whether or not we will sell it (e.g. if it is not functional or poses a safety hazard it will be pulled). And remember, if you choose to consign an item with a missing piece, please price accordingly.

If you have ANY questions, please feel free to email me nicolereed@jbfsale.com